

## Equality Impact Assessment Template – Stage One

<b>Name of item being assessed:</b>	Appointment to Outside Bodies
<b>Version and release date of item (if applicable):</b>	
<b>Owner of item being assessed:</b>	Moira Fraser
<b>Name of assessor:</b>	Denise Anns
<b>Date of assessment:</b>	29 June 2011

**1 What are the main aims of the item?**

To appoint nominations from the Conservative and Liberal Democrat Group for representation on Outside Bodies.

**2 Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this.**

**(Please demonstrate consideration of all strands – Age, Disability, Gender, Race, Religion or Belief and Sexual Orientation.)**

<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this.</b>
Disability	The outside bodies represent those with disabilities. Members appointed to them provide a liaison between them and the wider area of West Berkshire to raise awareness of the issues they face.	

**Further Comments relating to the item:**

All Outside Bodies would themselves be responsible for any equality impact assessment needed for the buildings used to hold any meetings involving the nominee.

<b>3 Result (please tick)</b>	
	<b>High Relevance</b> This needs to undergo a Stage 2 Equality Impact Assessment.
	<b>Medium Relevance</b> This needs to undergo a Stage 2 Equality Impact Assessment
	<b>Low Relevance</b> This needs to undergo a Stage 2 Equality Impact Assessment
X	<b>No Relevance</b> This does not need to undergo a Stage 2 Equality Impact Assessment

For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.

<b>4 Identify next steps as appropriate:</b>	
<b>Stage Two required</b>	
<b>Owner of Stage Two assessment:</b>	
<b>Timescale for Stage Two assessment:</b>	
<b>Stage Two not required:</b>	<b>X</b>

Signed: Denise Anns

Date: 29/06/11

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